

Grammar

Present Simple

Affirmative		Negative		Interrogative		
I		I			I	
You	work.	You	don't work.	Do	you	work?
We		We		Don't	we	
They		They			they	
He		He	doesn't work.	Does	he	work?
She	works.	She		Doesn't	she	
It		It			it	

You use the Present Simple to talk about routine actions and habits.

- I **go** to work by bus.
- He **works** late on Tuesdays.

You also use it to talk about ongoing situations you see as stable.

- She **lives** in London.
- They **employ** over 250 people.

Task 1 (Write the correct word: am/ is/ are/ do/ does)

- _____ you work for a large company?
- _____ your main office in the city centre?
- _____ you mainly work with local clients?
- _____ your job involve customer contact?
- _____ you responsible for daily reports?
- _____ she work in the finance department?
- _____ he in charge of the project?
- _____ they provide online services?
- _____ you live and work in the same city?
- _____ the headquarters in Europe?

Task 2 Complete the conversation using do, does, don't or doesn't.

A _____ you do a lot of exercise?

B Yes, I suppose I _____. Why do you ask?

A Well, it's better if you _____, according to a German scientist.

B What _____ he say about it?

A He _____ say that exercise is bad for you exactly, but that if you do too much, you use up all your energy.

B That _____ make sense. Sport is good for you and makes you feel better.

A Yes, but according to him people who run a lot and play squash _____ usually live to an old age.

B Well, I _____ believe it. He probably just _____ like sport.

Task 3: Listen to the conversation

Two friends meet and talk about someone's new job. Listen to their conversation and answer the questions.

a) What is the relationship between Eddie (the man) and Fiona (the person with the new job)?

b) How does Eddie feel about the new job?

Task 4: Complete the questions from the conversation.

Example: (involve / long hours?) Does it involve long hours?

Officially 40 hours, but she often works late. We don't see her at home much.

1. (What / do?) What _____ she _____ ?

... she's regional marketing manager for Latin America now.

2. (What / involve?) What _____ it _____ ? Quite a lot!

3. (mean / a lot / travelling?) _____ it _____ a lot _____ travelling?

It seems to. At least a couple of trips a month.

4. (have / work / weekends?) _____ she _____ work weekends?

Not every weekend, but we can never make plans.

5. (How / holiday?) How _____ holiday _____ she _____ ? Three weeks a year.

6. (she / enjoy?) _____ she _____ it?

It's hard work, but I think she enjoys the challenge.